

## WMFFC Coordinator/Committee Descriptions

### **1. Program speaker coordinator (monthly meetings)**

Arrange for 5 speakers (May - October) A Board member will supply you with past and potential speakers contact information. This person would be making the contacts and scheduling a specific date. FYI - The Club offers a \$100 speaking fee that would go to the speaker or a charity of their choice.

### **2. Monthly Outings**

Arrange 5 Club outings (May - October). The survey showed a lot of interest in starting up our monthly outings. Requires choosing a location with an alternate site for a Club destination. A Board member will supply you with information and suggestions. This would also allow us to put our Club trailer to use.

### **3. Web Site/Marketing**

The person will be responsible in making sure our Newsletter and Club activities are posted on our web site. The Club has a web site manager that does the actual posting; however, we need someone that will be able to act as our point person to get it to the web site manager. Act as a conduit for information submitted to you from other committees and post on the web site.

This person could also take the same information that would be on our web site and submit it to local newspaper i.e. monthly meetings and guest speaker, socials, banquet. Again a Board member would assist with questions/suggestions.

### **4. Membership**

Help maintain an accurate up to date registration of membership and dues. This person should be at each monthly meeting helping to check in arriving members and potential new members. You will be responsible for making name badges using club supplies and Laminator.

### **5. Banquet Committee**

This is our biggest event of the season and there are multiple assignments that we need help with. We have ticket sales; donor/raffle coordination; dinner/raffle set up and take down. Contact Board member Dawn for more specific information and opportunities.

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### **6. Education Coordinator**

Member survey responses felt that education was very important. This position would help coordinate and advertise workshop dates for rod building, fly tying and help with the Fly Fishing 101 Class we hold for the City of Show Low in the Spring (Covid permitting).

### **7. Storage Shed/Trailer**

The Club has a lot of equipment and inventory that needs to be kept organized and stored properly. We have a 5' X 10' storage shed at U-Haul and a Club trailer used for months outings stored at the Nature Center.

### **8. Monthly Meeting set up/clean up and Raffle**

Need to set up check in table, raffle table, chairs, American flag, Club Banner and podium as well as place them back to where they were after the meeting. Could also help Richard Dryer set up raffle table and sell raffle tickets before the meeting starts.

### **9. Mentor Coordinator**

Responsible for connecting new/current members to the Club members who have volunteered. We have a list of Club members who have volunteered to help other members enjoy and learn about the sport of fly fishing.

### **10. Become a Board Member**

Requirements - a desire to help make our Club even better. Other than attending the monthly meeting, we have a Board meeting the week before.

Remember that all the positions above will be assisted by a Board member specifically assigned to help you. You are not expected to have to "re-invent the wheel".

Personally, and I hope that all our Board members agree with me, I believe that this can be a whole new and exciting beginning for the Club that will help make it even better and stronger for the future.

### **11. Newsletter/Technology Coordinator**

This position is for someone who is tech savvy. You are not responsible for writing the monthly Newsletter to members, however, you will be asked to proof what is submitted and e-mail Newsletter to all our members. Would also be responsible to make sure any audio visual aides

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would be set up for monthly meeting and possibly like video presentations as we move to a more virtual method of communication - I.e. help set up Zoom meetings for membership participation.

**“All we need is YOU”**